

BUSINESS

MEDICAL OFFICE MANAGEMENT

MVCTC.COM/MO

PROGRAM OVERVIEW:

- Develop knowledge of customer service, medical transcription, electronic patient registration, insurance coding and billing, medical office equipment, and the use and creation of electronic health/medical records (EHR/EMR)
- **College Opportunity** - Career-Technical Credit Transfer (CT)2/CTAG; Articulated Credit - Edison State Community College, Hocking College, and Sinclair College
- **ODE Approved, Industry-Recognized Credential Opportunity** - RISE Up Customer Service and Sales; RISE Up Retail Industry Fundamental; CPR/First Aid
- **Work-Based Learning Opportunity** - Advanced Placement or Internship



OHIOMEANSJOBS.COM CAREER PATHWAYS

CAREER NAME	OHIO AVERAGE HOURLY WAGE
Medical Secretary	\$18
Medical Records & Health Information Technician	\$28
Medical & Health Service Managers	\$47



Ohio Average Hourly Wage is from 2022-2023.