

## Removing Laptop from MVCTC Domain

*(The following steps can be done while parked in the S.A.C. or main entrance parking lot if desired. Even during off hours.)*

1. **While on campus:** Restart your laptop.
  - a. Login with your student account.
  - b. Let laptop sit at desktop for two minutes.
  - c. Restart your laptop again.
2. Select Other User in lower left corner.
3. Login to laptop with local administrator account.
  - a. Username: **.\administrator**
  - b. Password: **mvctc2023**

NOTE: If you are unable to login to your laptop with the above credentials, please contact the Helpdesk or bring your laptop to the SN@P counter.

4. Open file explorer
5. Right-Click **This PC**
6. Click **Properties**
7. Click **Change Settings**
8. Click the **Change** button
9. Click the Workgroup button and enter **W** into the Workgroup Field
10. Click **OK**
11. Click **OK** again
12. If you are asked for a username and password enter your student login credentials.
13. You should get a pop-up window saying welcome to the W workgroup.
14. Click **OK**
15. Click **OK** again
16. Click **Close**
17. Click **Restart Now**